



Talbot County Department of Planning and Zoning
215 Bay Street, Suite 2
Easton, Maryland 21601
410-770-8030

Short-Term Rental Renewal Application (STR-R)

Unlicensed STR's are prohibited in Talbot County. Anyone operating or advertising an unlicensed STR are subject to penalties. You **MUST NOT** rent or advertise the property for rent on any rental websites or publications if your STR License has expired while in the renewal process.

Address of Rental: _____

STR Property Name as Advertised (if applicable): _____

STR License for Primary Dwelling _____ or Accessory Dwelling _____ (May not rent both)

Date of Construction of Rental Unit _____ Number of Bedrooms _____

Property Tax Identification Number: _____ Principal Residence: Yes _____ No _____

(Check one): One-Story Dwelling _____ Two-Story Dwelling: _____

Tax Map: _____ Grid: _____ Parcel: _____ Lot: _____ Size: _____ Zone: _____

Expiration Date of Current License: _____

IMPORTANT: A renewal application must be received sixty (60) days prior to expiration or the application will be treated as and shall comply with all new STR application requirements.

Applicant(s) Name: _____ Email: _____
(Must be record title holder)

Address: _____

Telephone Number: _____ Cell Number: _____ Fax: _____

Applicant(s) Name: _____ Email: _____
(Must be record title holder)

Address: _____

Telephone Number: _____ Cell Number: _____ Fax: _____

If there are any additional Property Owners provide on a separate sheet along with the Notary Signature, Date and Seal or Stamp.

Resident Agent: _____ Email: _____

Address: _____

Telephone Number: _____ Cell Number: _____

IF THERE ARE NO PHYSICAL CHANGES TO THE STR PROPERTY SINCE YOUR PREVIOUS LICENSE (I.E. YOU HAVE THE SAME NUMBER AND SAME LOCATION OF BEDROOMS, SAME NUMBER AND LOCATION OF PARKING, SAME SCREENING, NO NEW OUTDOOR USE AREAS), INSPECTIONS FOR COMPLIANCE WITH MINIMUM ZONING AND SAFETY STANDARDS ARE NOT REQUIRED. DWELLINGS WITH MORE THAN ONE STORY REQUIRE AN STR SAFETY INSPECTION.

WATER QUALITY REPORTS AND TALBOT COUNTY HEALTH DEPARTMENT INSPECTIONS ARE STILL REQUIRED.

Fees:

_____ Planning and Zoning application fee payable to: Talbot County, Maryland, in the amount of \$300 for new applications, or \$250 for renewal applications.

_____ Health Department application fee payable to: Talbot County Environmental Department: \$100 for new applications or \$75 for renewal applications. No Health Department fee is assessed to applicants with STR's on public sewer. Planning and Zoning will forward all necessary documentation and fees to the Health Department, a separate submittal is not necessary.

_____ All safety inspection reports shall be submitted to Planning and Zoning on a form prepared by the Planning Director. A third party certified building inspector may complete the form, or requests for County inspections must be accompanied by a \$40 inspection fee. County reinspections are subject to a fee of \$50.

Certification: I certify that all the information noted herein and in any attached checklist and documents, are true and correct to the best of my knowledge and belief. I understand that in accordance with *Talbot County Code*, Chapter 190, Talbot County may decline to issue or may suspend or revoke a short-term rental license due to any false, inaccurate, or misrepresentation in this application or other registration. By the filing this application, I acknowledge that I have read and will ensure that the STR property will be rented and used in accordance with the *Talbot County Code*. I authorize agents of the regulatory governmental agencies to enter onto my property for the purposes of performing the inspections necessary to ensure compliance with all regulations, restrictions and limitations on the establishment and operation of a short-term rental property.

Owner's Signature: _____ Date: _____

Notary: _____ Exp. Date: _____

{Notary Seal}

Owner's Signature: _____ Date: _____

Notary: _____ Exp. Date: _____

{Notary Seal}